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| **Terms of Employment** | |
| **Job Title:** | Early Years Worker |
| **Name of Employer:** | Northside Family Resource Centre |

### Accountability

The Early Years Worker is an employee of the Board of Management of Northside Family Resource Centre.

The Early Years Worker reports to the Team Leader and the EY Coordinator daily. Final responsibility rests with the Board of Management through the CEO.

##### Hours of Work

* The post is a part/full-time, 20/25/35-hour post Monday to Friday where the worker is available between 08:00 and 18:30.
* The Early Years Worker will be expected to be flexible about morning, evening and weekend work for which overtime will not be paid but time-off-in-lieu will be granted. Flexibility will also be required regarding working location across our various sites.
* The contract will be subject to continued funding.
* A ten-month probation period will apply.

### Salary

The salary varies according to experience and qualifications but will be no less than €22,100 per annum pro rata.

### Confidentiality

The Early Years Worker will always be expected to observe confidentiality in relation to the business of the Family Resource Centre.

### Holidays

Twenty-five days per annum pro rata plus public holidays and 2 privilege days.

### Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

**CHILDCARE WORKER**

**Person Specification**

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|  | ESSENTIAL | DESIRABLE |
| EXPERIENCE AND KNOWLEDGE | * 1 year experience of working in a childcare setting | * Experience of working in a community setting * Experience of working with all children aged between 0-6 years * Understanding childcare regulations * Local knowledge |
| SKILLS & ABILITIES | * Excellent communication and interpersonal skills * Ability to relate to young children. |  |
| EDUCATION & TRAINING | * Minimum of FETEC Level 5 in childcare | FETEC Level 6 in childcare |
| PERSONALITY | * Patient, kind, fun loving and outgoing. |  |
| VALUES | * Flexible with regard to working hours * Showing a deep respect for people from diverse backgrounds |  |